



LIFE NATURE PROJECT

LIFE 2003 NAT / RO / 000027 / REV

PROJECT MODIFICATION REQUEST (SOLICITARE MODIFICARE PROIECT)

Project Manager
Dr. Ioan Blada

April 2005

PROJECT MODIFICATION REQUEST
Project title: RESTORATION FOREST HABITATS FROM PIETROSUL RODNEI
BIOSPHERE RESERVE
Project identification: LIFE-Nature RO / 000027 REV

It should be stressed from the beginning that all these Project modification requests are attributable, as follows:

- Some of them to the changing in Romanian legislation as presented below. This is the case of actions C.1, C.2, C.3.
- To the Project author and manager (i. e. to myself) who did not studied carefully the Standard Administrative Provisions. He assumes responsibility for mistakes that belong to him.

(1) PROJECT MODIFICATION REQUEST WITHIN THE *PROVISIONAL BUDGET OF PART A:*

Action A.1: *Assessment of the woody, herbaceous and rocky ecosystems / habitats from Pietrosul Rodnei Biosphere Reserve*

Request

It is requested to take 2 300 E from *personnel* item, from Action A.1, and transferred to *external assistance* of the same action.

Comparison between original and revised budget is clearly presented in Tables 2 a and 2.b

The modification does not affect the objective and expected results of the Project.

The request reasons

Because the bird and herbaceous flora inventories from the Pietrosul Rodnei Biosphere Reserve (6415 hectares) must be done by an ornithologist and a botanist, respectively. But ICAS has not such scientists and for this reason, this work has been contracted. Such contacts must be paid from *external assistance*. But initially and regrettably, no currency was allocated to this budget category. For this reason it is requested currency movement from personnel to external assistance. Only in this way the ICAS can be in line with the Commission SAP.

(2) PROJECT MODIFICATION REQUEST WITHIN THE *PROVISIONAL BUDGET OF PART C:*

Firs request Action C.1: *Effective re-introduction of Pinus cembra and restoration P. cembra / P. mugo / Picea abies by planting*

Request

It is requested to transfer 37 697 E from different budget categories of the Action C.1, to the *external assistance* of the same action. This amount consists of the following budget categories: 29 880 E taken from *personnel* (workers), 700 E taken from *consumable*, 5 040 E taken from *other costs* (seedling transport) + 2 077 E taken from *overheads*. These new overheads were calculated against 35 620 E which represents summation of previous three figures.

Comparison between original and revised budget is clearly presented in Tables 3 a and 3.b

It should be stressed that the whole cost of this action is financially supported by the Forest State Administration of Baia Mare as Project co-financier.

The modification does not affect the objective and expected results of the Project.

Second request Action C.2: *Construction of a small size refugee chalet and toilet*

Request

It is requested to transfer 4 480 E from different budget categories of the Action C.2 to the *external assistance* of the same action. This amount consists of the following budget categories are: 1 530 E taken from *personnel* (workers), 100 E taken from *travel*, 1 600 E taken from *consumable / materials*, 1 000 E taken from *other costs* and 250 E taken from *overheads*.

It should be stressed that the whole cost of this action is financially supported by the Forest State Administration of Baia Mare as co-financier, and the payment must follow the national legislation.

The modification does not increase expenditures and does not affect the objective and expected results of the Project.

Comparison between original and revised budget is clearly presented in Tables 3 a and 3.b

Third request Action C.3: *Information panels construction and their installation*

Request

It is requested to transfer 2 020 E from different budget categories of the Action C.3 to the *external assistance* of the same action. This amount consists of the following budget categories are: 510 E taken from *personnel* (workers), 100 E taken from *travel*, 1000 E taken from *consumable / materials*, 300 E taken from *other costs* and 110 E taken from *overheads*.

It should be stressed that the whole cost of this action is financially supported by the Forest State Administration of Baia Mare as co-financier, and the payment must follow the national legislation.

The modification does not increase expenditures and does not affect the objective and expected results of the Project.

Comparison between original and revised budget is clearly presented in Tables 3 a and 3.b

The request reason for Action C.1

- The main reason is that initially, all currency allocated for the man power cost of the field works (like land picketing, digging seedling beds, and seedling distribution to the seedling beds, transporting borrowed soil in bags, effective planting and seedling transportation from Sinaia Nursery to Borsa) was included with the *personnel* budget category. This was because in the year 2002 when the LIFE Project was prepared, the Romanian legislation did allow to any state enterprise (including our co-financier, i. e. Forest State Administration of Baia Mare), to hire workers and to make any kind of work with them and to pay them from *personnel* item. That is why, all currency for paying the

above mentioned field works was foresaw to the *personnel* category. But, in the mean time, the Romanian legislation was replaced. According to this, Baia Mare (that financially support all field works from Action C.1) has no right to hire individual workers. Instead, it is obliged to contract his field works with specialized private companies elected by competition among three candidate companies. In this case, the SC IURES COM SRL located in Bistrita won the competition to make all Project field works until 2007 year. Thus a contract between the Forest State Administration of Baia Mare and the above mentioned company a contract was established. Based on the fulfilled works, the IURES company an invoice is issuing. According to present legislation, this invoice may not be paid from the *personnel* budget where the whole currency was initially foresaw, but from *external assistance*. This is the reason why it is requested to move 37 697 E to *external assistance*.

The request reason for Action C.2 and C.3

Because both these actions were contracted with the same external private company namely SC IURES COM SRL, who's issued invoice may be paid only from *external assistance*, but not from other categories. This is due to the same changed legislation as above mentioned..

(3) PROJECT MODIFICATION REQUEST WITHIN THE *PROVISIONAL BUDGET OF PART E:*

First request Action E.2: *Design, print and disseminate informative materials* **Request**

It is requested to transfer 5 000 E from different budget categories of the Action E.2 to the *external assistance* of the same action. This amount consists of 3 000 E taken from *personnel*, and 2 000 E taken from *consumable / material*.

The modification does not increase expenditures and does not affect the objective and expected results of the Project.

Comparison between original and revised budget is clearly presented in Tables 4 a and 4.b

The request reason

- Because most of the work is made by a printing house, i.e. an external company.
- Initially, this work was foreseen to be made entirely by the ICAS staff and for this reason no currency was foreseen with the *external assistance*. But, later on it was decided to partially solve this action via a printing company. Based on contract, designing and printing are made by such a company followed by a payment based on an issued invoice. Such payment has to be done from *external assistance* category.

Second request Action E.4: *Video documentaries and media presentations* **Request**

It is requested to transfer 800 E from different budget categories of the Action E.4 to *external assistance* of the same action. This amount consists of the following budget categories: 500 E taken from *personnel*, 100 E taken from travel and 200 E taken from *consumable / materials*.

The modification does not increase expenditures and does not affect the objective and expected results of the Project.

Comparison between original and revised budget is clearly presented in Tables 4 a and 4.b

The request reason

- Because the ICAS personnel is not able to fulfill the whole processing of a film, so that some phases have to be contracted.

- The ICAS has purchased a video camera using currency foresaw at Action 4. This camera is using for producing documentary films with regard to the Project actions. It should be necessary to stress that some members of the Project team are able to use the video camera but nobody of them can processing a film. For this reason it is compulsory to make a contract with a specialized external company to solve the problem. Based on an issued invoice, such company has to be paid from *external assistance* where no currency was foresaw initially.

Final conclusions

Finally, taking into account the proposed modifications, it should be stressed that:

- No cancellations or reductions in actions were requested;
- Movement of currency from a budget category to another was made only in the frame of the same action;
- No extra budget was required;
- No one requested modification affect the objective and expected results of the Project.
- No delayed in execution of any action was required;
- The main required modification consists in taken currency from different budget categories and in moving it to the *external assistance*, where 52 297 E were allocated. This amount was moved, mainly from personal item whose amount was reduced from 107 665 E to 69 935 E.

In order to facilitate an easy checking of the requested modifications, enclosed are presented original and revised version of all forms in question.

The red color from tables indicates modification in the respective figure.

Project author and manager
Dr. Ioan Blada

Table 1 a Original PROJECT FUNDING AND BUDGET BREAKDOWN

PROJECT FUNDING AND BUDGET BREAKDOWN

PROPOSED PROJECT FUNDING

Sources of direct financing + Applicant and partners' share of costs	Amount EURO	% of total project cost
1. Community contribution requested	106 735	50
2. Applicant's share of project costs	56 735	27
3. Partners' share of project costs	50 000	23
4. Co-financiers' contribution (other than EC)		
TOTAL PROJECT COST	213 470	100

PROVISIONAL BUDGET BREAKDOWN

Budget item	Total costs EURO
1. Personnel	107 655
2. Travel	8 300
3. External assistance	
4. Durable goods	19 390
5. Land purchase/lease	
6. Consumable material	58 800
7. Other costs	7 340
8. Overheads	11 985
TOTAL	213 470

**Table 1 b Revised PROJECT FUNDING AND BUDGET
BREAKDOWN after modification request
(Modified items in red)**

PROJECT FUNDING AND BUDGET BREAKDOWN

PROPOSED PROJECT FUNDING

Sources of direct financing + Applicant and partners' share of costs	Amount EURO	% of total project cost
1. Community contribution requested	106 735	50
2. Applicant's share of project costs	56 735	27
3. Partners' share of project costs	50 000	23
4. Co-financiers' contribution (other than EC)		
TOTAL PROJECT COST	213 470	100

PROVISIONAL BUDGET BREAKDOWN

(

Budget item	Total costs EURO
1. Personnel	69 935
2. Travel	8 000
3. External assistance	52 297
4. Durable goods	19 390
5. Land purchase/lease	
6. Consumable material	53 300
7. Other costs	1 000
8. Overheads	9 548
TOTAL	213 470

Table 2 a Original **PROVVISIONAL BUDGET OF PART A**

PROVVISIONAL BUDGET OF PART A

Action	1. Personnel	2. Travel	3. External assistance	4. Durable goods	5. Land purchase/	6. Consumable material	7. Other costs	8. Overheads	TOTAL
A.1	10 200	1 000		8 240		1 000		1 230	21 670
A.2	1 020					100		70	1 190
A3	1 020	200				100		80	1 400
A4	510	200						40	750
Total costs, EURO	12 750	1 400		8 240		1 200		1 420	25 010

Table 2 b **Revised PROVVISONAL BUDGET OF PART A after modification request**

PROVVISIONAL BUDGET OF PART A

Action	1. Personnel	2. Travel	3. External assistance	4. Durable goods	5. Land purchase/	6. Consumable material	7. Other costs	8. Overheads	TOTAL
A.1	7 900	1 000	2300	8 240		1 000		1 230	21 670
A.2	1 020					100		70	1 190
A3	1 020	200				100		80	1 400
A4	510	200						40	750
Total costs, EURO	10 450	1 400	2 300	8 240		1 200		1 420	25 010

Tab 3 a Original **PROVISIONAL BUDGET OF PART “C”**

PROVISIONAL BUDGET OF PART “C”

Action	1. Personnel	2. Travel	3. External assistance	4. Durable goods	5. Land purchase/ lease	6. Consumable material	7. Other costs	8. Overheads	TOTAL
C.1	34 470	1 500				50 700	5 040	5 500	97 210
C2	1 530	100				1 600	1 000	250	4 480
C3	510	100				1 000	300	110	2 020
Total costs, EURO	36 510	1 700				53 300	6 340	5 860	103 710

Tab 3 b Revised **PROVISIONAL BUDGET OF PART “C” after modification request**

PROVISIONAL BUDGET OF PART “C”

Action	1. Personnel	2. Travel	3. External assistance	4. Durable goods	5. Land purchase/ lease	6. Consumable material	7. Other costs	8. Overheads	TOTAL
C.1	4 590	1 500	37 697			50 000		3 423	97 210
C2			4 480						4 480
C3			2 020						2 020
Total costs, EURO	4 590	1 500	44 197			50 000		3 423	103 710

Tab 4 a **Original PROVISIONAL BUDGET OF PART "E"**

PROVISIONAL BUDGET OF PART "E"

Action	1. Personnel	2. Travel	3. External assistance	4. Durable goods	5. Land purchase/	6. Consumable material	7. Other costs	8. Overheads	TOTAL
E1	255					200		25	480
E2	4 080	200				2 400		400	7 080
E3	1 530	3 000				700		310	5 540
E4	1 020	400		2 100		400		200	4 120
Total costs, EURO	6 885	3 600		2 100		3 700		935	17 220

Tab 4 b Revised PROVISIONAL BUDGET OF PART "E"
after modification request

PROVISIONAL BUDGET OF PART "E"

Action	1. Personnel	2. Travel	3. External assistance	4. Durable goods	5. Land purchase/	6. Consumable material	7. Other costs	8. Overheads	TOTAL
E1	255					200		25	480
E2	1 080	200	5 000			400		400	7 080
E3	1 530	3 000				700		310	5 540
E4	520	300	800	2 100		200		200	4 120
Total costs, EURO	3 385	3 500	5 800	2 100		1500		935	17 220

Tab 5 No modifications in the original **TIME PLANNING**

TIME PLANNING

List all actions ordered by number and using their numbers or names. Tick as appropriate

[illegible]

Tab 6 a **Original FINANCIAL INFORMATION and DETAILED PROVISIONAL BUDGET**

LIFE-Nature 2003 28

FINANCIAL INFORMATION

OTHER SOURCE OF FUNDING SUMMARY (other than EC)

Beneficiary	Amount of co-funding in EURO
ICAS-Forest Research and Management Institute of Bucharest	56 735
Partner	Amount of co-funding in EURO
Forest State Administration of Maramures County	50 000
Co-financier	Amount of co-funding in EURO

DETAILED PROVISIONAL BUDGET

Category →	A (Form 16)	B (Form 17)	C (Form 18)	D (Form 19)	E (Form 20)	F (Form 21)	Total costs, EURO
Budget item ↓							
1. Personnel	12 750		36 510	44 370	6 885	7 140	107 655
2. Travel	1 400		1 700	1 100	3 600	500	8 300
3. External assistance							
4. Durable goods	8 240			3 650	2 100	5 400	19 390
5. Land purchase /							
6. Consumable	1 200		53 300		3 700	600	58 800
7. Other costs			6 340			1 000	7 340
8. Overheads	1 420		5 860	2 900	935	870	11 985
TOTAL	25 010		103 710	52 020	17 220	15 510	213 470

**Tab 6 b Revised FINANCIAL INFORMATION and DETAILED
PROVISIONAL BUDGET after modification request**

LIFE-Nature 2003 28

FINANCIAL INFORMATION

OTHER SOURCE OF FUNDING SUMMARY (other than EC)

Beneficiary	Amount of co-funding in EURO
ICAS-Forest Research and Management Institute of Bucharest	56 735
Partner	Amount of co-funding in EURO
Forest State Administration of Maramures County	50 000
Co-financier	Amount of co-funding in EURO

DETAILED PROVISIONAL BUDGET

Category →	A (Form 16)	B (Form 17)	C (Form 18)	D (Form 19)	E (Form 20)	F (Form 21)	Total costs, EURO
Budget item ↓							
1. Personnel	10 450		4 590	44 370	3 385	7 140	69 935
2. Travel	1 400		1 500	1 100	3 500	500	8 000
3. External assistance	2 300		44 197		5 800		52 297
4. Durable goods	8 240			3 650	2 100	5 400	19 390
5. Land purchase /							
6. Consumable	1 200		50 000		1 500	600	53 300
7. Other costs						1 000	1 000
8. Overheads	1 420		3 423	2 900	935	870	9 548
TOTAL	25 010		103 710	52 020	17 220	15 510	213 470

Tab 7 a Original PROVISIONAL INFORMATION ON PERSONNEL

Professional category	Category A-F	Type of contract	Hourly rate (a)	Number of working hours assigned to the project (b)	Amount (c) c = a b	Full time equivalent	New job created
Project manager	A, C, D, E, F	Permanent	3 .0 E	7 140	21 420	3.5 years*	
Scientific co-ordinator	A, C, D, E, F	Long term contract	3 0 E	1 360	4 080	0.7 years	
Researchers	A, C, D, E, F	Long term contract	3 0 E	1 785	5 355	0.9 years	
Technicians	A.1, C.1, C.2, C.3, D.2	Long term contract	3.0 E	1 360	4 080	0.7 years	
GIS specialists	A.1	Long term contract	3 0 E	1 020	3 060	0.5 year	
Accountant	F.1	Long term contract	3.0 E	1 020	3 060	0.5 years	
Rangers	D.1	Permanent	1 5 E	24 480	36 720	4 years	
Workers*	C.1	Short term contract	3 0 E	9 960	29 880*	5 years	
			Total	48 125	107 655		

Personnel costs recapitulation

Total 1. Qualified personnel	13 685 hours x 3 EURO / h	41 055 = EURO
Total 2. Rangers	24 480 hours x 1.5 EURO / h	36 720 = EURO
Total 3. Workers	9 960 hours x 6 EURO / h	29 880 = EURO
Grand total	48 125 hours	107 655 = EURO

* It was calculated by dividing working hours to 2 040 workable hours per month.

Tab. 7 b Revised PROVISIONAL INFORMATION ON PERSONNEL after modification request

Professional category	Category A-F	Type of contract	Hourly rate (a)	Number of working hours assigned to the project (b)	Amount (c) c = a b	Full time equivalent	New job created
Project manager	A, C, D, E, F	Permanent	3 .0 E	4 527	13 580	2.2 years*	
Scientific co-ordinator	A, C, D, E, F	Long term contract	3 0 E	1 360	4 080	0.7 years	
Researchers	A, C, D, E, F	Long term contract	3 0 E	1 785	5 355	0.9 years	
Technicians	A.1, C.1, C.2, C.3, D.2	Long term contract	3.0 E	1 360	4 080	0.7 years	
GIS specialists	A.1	Long term contract	3 0 E	1 020	3 060	0.5 year	
Accountant	F.1	Long term contract	3.0 E	1 020	3 060	0.5 years	
Total qualified personnel				11 072	33 215		
Rangers	D.1	Permanent	1.5 E	24 480	36 720	4 years	
Total qualified + rangers				35 552	69 935		

Personnel costs recapitulation

Total 1. Qualified personnel	11 072 hours x 3 EURO / h	33 215 = EURO
Total 2. Rangers	24 480 hours x 1.5 EURO / h	36 720 = EURO
Grand total	35 552 hours	69 935 = EURO

* It was calculated by dividing working hours to 2 040 workable hours per month.

LIFE-Nature
(LIFE III)

Table 8 Original and revised budget

Budget Item	Original total costs (Euro)	Requested revised total costs (Euro)
Personnel	107 655	69 935
Travel	8 300	8 000
External assistance		52 297
Durable goods	19 300	19 390
-Infrastructure		
-Equipment		
Land purchase/lease	--	
Consumables	58 800	53 300
Other costs	7 340	1 000
Overheads	11 985	9 548
Total	213 470	213 470

NOTE: the figures in red mean modifications.